Fee Schedule
2017

MEMBERSHIP CATEGORIES

CUTA has four major membership categories with sub-categories listed below. Please ensure you select the appropriate category that applies to you. Once you have selected your membership category and calculated your fee, please complete the Membership Application form.

1. ***Transit System***..... 2

- Conventional Services (with or without Specialized Services)..... 2
- Specialized Services Only..... 4
- Foreign..... 5

2. ***Government Agency***..... 6

- Federal
- Provincial
- Regional / Municipal

3. ***Business Member***..... 7

- Manufacturer / Supplier / Consultant
- Sole Proprietor
- Operating / Management Company

4. ***Affiliate Member***..... 8

- Association
- Trade Agency
- University or College
- Student
- Individual
- Union
- Transit User Group

Please add the applicable tax to your membership fee:

0% - International Members
5% - BC / AB / SK / MB / NT / NU / YT
13% - ON
14.975% - QC
15% - NB / NL / NS / PEI

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

1) TRANSIT SYSTEM

- **Conventional Services (with or without Specialized Services)**

Each Transit System pays an annual fee based upon the direct operating expenditures for the operation of its transit system, reported in the preceding fiscal year, in accordance with *Table 1*.

Those members providing both conventional and specialized services are to combine both direct operating expenditures to calculate membership fees.

For members providing only specialized transit, please see "*Specialized Services Only*" section.

How to calculate:

1) Obtain the dollar amount of your operating expenditures for the preceding fiscal year
2) Using your operating expenditures, identify the corresponding range from *Table 1* to find your Base Fee (fourth column)
3) Calculate the difference between your operating expenditures and the lower of the amount in your range
4) Multiply that number by the 'percentage of difference' for your range (last column)
5) Calculate your annual fee by adding the amounts calculated in Steps 2 and 4
6) Calculate the 5% increase as per Board approval
7) Calculate your contribution to the Advocacy Fund which is 45% of Step 5
8) Combine the Annual Fee, 5% increase, and Advocacy Fund (Steps 5, 6, and 7)
9) Calculate the applicable HST / GST on the amount from Step 8
10) Combine the total fee and taxes (Steps 8 and 9) to submit as your total membership fee

Range	Annual Operating Expenditures		Base Fee ($)	+ % of Difference
	From ($)	To ($)		
1	0	350,000	650	N/A
2	350,001	700,000	650	+ 0.05% of difference
3	700,001	1,500,000	860	+ 0.058% of difference
4	1,500,001	3,200,000	1,324	+ 0.052% of difference
5	3,200,001	6,400,000	2,208	+ 0.035% of difference
6	6,400,001	9,000,000	3,328	+ 0.031% of difference
7	9,000,001	20,000,000	4,134	+ 0.023% of difference
8	20,000,001	40,000,000	6,664	+ 0.018% of difference
9	40,000,001	80,000,000	10,264	+ 0.009% of difference
10	80,000,001	150,000,000	13,864	+ 0.007% of difference
11	150,000,001	300,000,000	18,764	+ 0.0045% of difference
12	300,000,001	600,000,000	25,514	+ 0.0025% of difference
13	600,000,001	1,200,000,000	33,014	+ 0.0012% of difference
14	1,200,000,001	2,400,000,000	40,214	+ 0.0005% of difference
15	2,400,000,001	and more	43,034	+ 0.0001% of difference

Table 1

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

EXAMPLE #1: An Ontario transit system that provides *both* conventional *and* specialized transit.

1) Obtain the dollar amount of your operating expenditures for the preceding fiscal year

Conventional services: $350,000
Specialized services: $100,000
Total expenditures for preceding fiscal year: $450,000

2) Using your operating expenditures, identify the corresponding range from *Table 1* to find your Base Fee (fourth column)

Range 2: $350,001 - $700,000, Base Fee: $650

3) Calculate the difference between your operating expenditures and the lower of the amount in your range

Total expenditure ($450,000) – Lower range ($350,001) = $99,999

4) Multiply that number by the percentage of difference for your range (last column)

$99,999 x 0.05% = $50

5) Calculate your annual fee by adding the amounts calculated in Steps 2 and 4

$650 + $50 = $700

6) Calculate the 5% increase as per Board approval

$700 x 5% = $35

7) Calculate your contribution to the Advocacy Fund which is 45% of Step 5

$700 x 45% = $315

8) Combine the Annual Fee, 5% increase, and Advocacy Fund (Steps 5, 6, and 7)

$700 + $35 + $315 = $1,050

9) Calculate the applicable HST / GST on the amount from Step 8

$1,050 x Ontario HST (13%) = $136.50

10) Combine the total fee and taxes (Steps 8 and 9) to submit as your total membership fee

$1,050 + $136.50 = **$1,186.50**

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

Specialized Services Only

1) Obtain the dollar amount of your operating expenditures for the preceding fiscal year
2) Using your operating expenditures, identify the corresponding range from *Table 1* to find your Base Fee (the fourth column)
3) Calculate the difference between your operating expenditures and the lower of the amount in your range
4) Multiply that number by the 'percentage of difference' for your range (the amount indicated in the last column of *Table 1*)
5) Calculate your annual fee by adding the amounts calculated in Steps 2 and 4
6) Using *Table 2*, identify the Factor that corresponds to your operating expenditures
7) Multiply the amounts in Steps 5 and 6 to calculate your base fee for Specialized Services Only
8) Calculate the 5% increase as per Board approval
9) Calculate your contribution to the Advocacy Fund which is 45% of Step 7
10) Combine the Annual Fee, 5% increase, and Advocacy Fund (Steps 7, 8, and 9)
11) Calculate the applicable HST / GST on the amount from Step 10
12) Combine the total fee and taxes (Steps 10 and 11) to submit as your total membership fee

Range	Annual Operating Expenditures		Factor
	From ($)	To ($)	
1	0	500,000	0.50
2	500,001	1,000,000	0.55
3	1,000,001	2,000,000	0.60
4	2,000,001	5,000,000	0.65
5	5,000,001	10,000,000	0.70
6	10,000,001	20,000,000	0.75
7	20,000,001	and more	0.80

Table 2

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

EXAMPLE #2: An Ontario transit system that provides specialized transit services only.

1) Obtain the dollar amount of your operating expenditures for the preceding fiscal year

Total expenditures for preceding fiscal year: $450, 000

2) Using your operating expenditures, identify the corresponding range from *Table 1* to find your Base Fee (fourth column)

Range 2: $350,001 - $700,000, Base Fee: $650

3) Calculate the difference between your operating expenditures and the lower of the amount in your range

Total expenditure ($450,000) – Lower range ($350,001) = $99,999

4) Multiply that number by the percentage of difference for your range (the amount indicated in the last column of *Table 1*)

$99,999 x 0.05% = $50

5) Calculate your annual fee by adding the amounts calculated in Steps 2 and 4

$650 + $50 = $700

6) Using *Table 2*, identify the Factor that corresponds to your operating expenditures

Range: 1, Factor: 0.50

7) Multiply the amounts in Steps 5 and 6 to calculate your base fee for Specialized Services Only

$700 x 0.50 = $350

8) Calculate the 5% increase as per Board approval

$350 x 5% = $17.50

9) Calculate your contribution to the Advocacy Fund which is 45% of Step 7

$350 x 45% = $157.50

10) Combine the Annual Fee, 5% increase, and Advocacy Fund (Steps 7, 8, and 9)

$350 + $17.50 + $157.50 = $525

11) Calculate the applicable HST / GST on the amount from Step 10

$525 x Ontario HST (13%) = $68.25

12) Combine the total fee and taxes (Steps 10 and 11) to submit as your total membership fee

$525 + $68.25 = **$593.25**

- **Foreign**

Each Foreign Transit System pays $17.50 per vehicle with a minimum of $700 to a maximum of $1,925. HST / GST are not applicable.

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

2) GOVERNMENT AGENCY

- **Federal**

- The designated lead agency of the Federal departments and agencies pays a $24,020 annual fee.
- Other federal departments or agencies pay 10% of the annual fee paid by the lead agency.
- Please add HST / GST.

- **Provincial**

- The designated lead agency of provincial departments, ministries or agencies pay an amount based on the total urban population in the respective province. This amount is established at $100 per 30,000 residents, with a minimum of $815 and a maximum of $24,020.
- Additional provincial departments, ministries or agencies pay 10% of the lead agency's annual fee.
- Please add HST / GST.

- **Regional / Municipal**

- An agency that is responsible for transit operations, including direct operations and the planning and management of operating contacts, but not as part of its principal mandate pay a fee based on the transit system calculation for its transit operations, capped at $15,015.
- An agency that is responsible for policy or planning or controlling funding to lower tier agencies pay an amount based on the gross operating cost of transit systems within the purview of the agency. This amount is established at $4 per million dollars of gross operating costs, with a minimum of $815 and a maximum of $7,510.
- A Government Agency (Local or Regional) that is not responsible for planning, policy or controlling funding pays a fee of $875.
- Please add HST / GST.

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

3) BUSINESS MEMBER

- **Manufacturer / Supplier / Consultant**

Identify the appropriate category for your sales to the Canadian transit industry. Use your most recent, complete fiscal year to calculate your fee based on *Table 3*. Canadian sales include all sales to the transit industry in Canada, whether to transit systems or Original equipment manufacturers (OEM), as well as to other CUTA business members and to non-members.

Range	Annual Sales		Fee ($)
	From ($)	To ($)	
A	0	500,000	1,201
B	500,001	1,000,000	1,695
C	1,000,001	2,500,000	2,196
D	2,500,001	5,000,000	3,276
E	5,000,001	7,500,000	4,366
F	7,500,001	10,000,000	6,563
G	10,000,001	12,500,000	8,760
H	12,500,001	15,000,000	13,139
I	15,000,001	and more	19,283

Table 3

Fees include a 15% assessment (min. $204) to be used for Business Member sponsored events during CUTA Annual & Fall Conferences and a 45% Advocacy Supplement. HST / GST are applicable to Canadian businesses only.

- **Sole Proprietor**

To qualify for this category, you must be the sole owner of your business and have no employees. The membership fee is $613 (plus HST / GST if applicable).

- **Operating / Management Company**

Membership fees are calculated using a combination of the Transit System fee formula and the Business Manufacturer / Supplier / Consultant fee formula. How to calculate:

1) Obtain the dollar amount of your operating expenditures for the preceding fiscal year
2) Using your operating expenditures, identify the corresponding range from *Table 1* to find your Base Fee (fourth column)
3) Calculate the difference between your operating expenditures and the lower of the amount in your range
4) Multiply that number by the 'percentage of difference' for your range (the amount indicated in the last column of *Table 1*)
5) Calculate your annual fee by adding the amounts calculated in Steps 2 and 4
6) Calculate the 5% increase as per Board approval
7) Calculate your contribution to the Advocacy Fund which is 45% of Step 5
8) Combine the Annual Fee, 5% increase, and Advocacy Fund (Steps 5, 6, and 7)
9) Using the amount calculated in Step 8, refer to *Table 3* to the closest Business Member fee rounding down (ex: If the amount from Step 8 is $5,500 then the closest fee is $4,097)
10) Calculate the applicable HST / GST on the amount from Step 9
11) Combine the total fee and taxes (Steps 9 and 10) to submit as your total membership fee

NOTE: Membership fees are payable in Canadian dollars and are for the calendar year.

4) AFFILIATE MEMBER

- **Association**

The association category includes, for example, the following: councils, institutes, alliances, foundations, federations, societies, etc. The annual membership fee for this category is $245.

- **Trade Agency**

Trade organizations pay an annual membership fee of $245.

- **University or College**

Universities and colleges pay an annual membership fee of $245.

- **Student**

Students in full time attendance at an educational institution pay a membership fee of $58.

- **Individual**

Individuals not eligible for any other category of membership may apply for a personal affiliation with CUTA. The application will be processed using the individual's residential address and an annual membership fee of $190 will apply (HST / GST are applicable to Canadians residents only). Eligible individuals include those retired or not working in the field who wish to participate and be connected to the transit industry. Individuals with employers eligible for membership will not be considered for this category.

- **Union**

The National, Regional or Local offices of unions representing employees of CUTA's Operating Members pay a membership fee based on $1 per member with a minimum of $610 and a maximum of $6,125.

- **Transit User Group**

Local or Regional groups representing transit users pay an annual membership fee of $245.

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