



**Posted:** Wednesday, April 28, 2021  
**Job Number:** TC-21-24  
**Job Type:** Temporary Full-time, Up to 2 Years, Union  
**Closing Date:** Wednesday, May 12, 2021

### Choose Barrie

The City of Barrie is a vibrant, progressive, and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands, and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging, and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

### The Opportunity

The Transit and Parking Strategy Department strives to provide customer focused, efficient, reliable and affordable public transportation and parking services that link people, workplaces and the community and promotes economic development within the City of Barrie.

Under the general guidance and direction of the Supervisor of Transit Operations and Infrastructure, the Transit Operations Planner is responsible for planning, designing, monitoring, analyzing, evaluating, and modifying transit service routes to support the efficient operation of City of Barrie's transit service. Overall, this position plays an integral role in supporting the development and maintenance of a well-balanced transit system to serve the City of Barrie's current and future needs, which will enable the City of Barrie to better manage the transit services provided to its residents and visitors, and improve ridership growth.

### Our Culture and Qualifications of the Job

#### Corporate Culture

- Your workplace values align with our corporate values of **Strive, Share and Care** and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

#### Education (degree/diploma/certifications)

- Three (3) year College Diploma in Transportation Engineering Technology, Civil Engineering Technology, or related discipline

### Experience

- Five (5) years of experience performing duties related to the above mentioned major responsibilities
- Demonstrated experience working on mid to large transportation and transit planning projects
- Demonstrated project management experience

### Knowledge/Skill/Ability

- General knowledge of the following legislation, regulations, or requirements: Accessibility of Ontarians with Disabilities Act (AODA); Occupational Health and Safety Act; Highway Traffic Act - Ontario Traffic Manuals
- General knowledge of the following principles and standards: multimodal transportation assessments; municipal infrastructure and public works operations
- Demonstrated Ability to:
  - conduct research and prepare reports
  - develop, promote, and maintain effective relationships with internal and external stakeholders
  - exert effort to lift, push, pull, or carry objects for short periods of time
  - identify problems; develop and evaluate options; and implement solutions utilizing reason, judgment, and prescribed resources
  - interact effectively and courteously with all levels of staff and contacts in a political and community/client service environment
  - interpret and analyze data, identify challenges or opportunities, and make recommendations;
  - maintain a high standard of public relations at all times
  - perform in a manner which is consistent with corporate goals, vision, mission, and values
  - read and interpret plans, maps and infrastructure drawings
  - select and apply suitable mathematical methods or formulas to conduct analysis to develop conclusions or solve problems
  - think and act strategically in a political and community service environment
- Intermediate skills include: Analytical; Interpersonal; Leadership; Organizational; Problem Solving; Report-writing; Time Management; Verbal Communication; Written Communication
- Basic computer literacy using the following systems and software: Microsoft Office Suite (PowerPoint, Outlook and Word), Microsoft Project, ArcMap GIS software, AutoCAD software, database software, and the Internet
- Intermediate computer literacy using the following systems and software: traffic analysis, optimization, and simulation systems and software applications; Microsoft Excel

### Conditions of Employment

- Valid Ontario Class "G" Driver's Licence in good standing with a reliable vehicle for use on corporate business
- Satisfactory Criminal Record Check

## Other Important Information

**Location:** Transit Garage, 133 Welham Road, Barrie, Ontario\*

*\*Please note that some positions are currently working remotely due to the pandemic restrictions. It is anticipated that once restrictions are lifted, remote work will stop, and this position will require the employee to work at the location noted above as determined by the City.*

**Hours:** The normal hours of work are 35 hours per week in accordance with the Collective Agreement.

**Wage:** This position is within the CUPE Local 2380 Bargaining Unit with the following pay level and 2021 pay range:

- *Pay Level:* Level 8
- *Yearly Salary:* \$67,903.11 to \$81,395.50 per year
- *Hourly Pay Rate:* \$37.31 to \$44.72 per hour

**Benefits:** This position includes single health and dental benefits, prorated paid sick time based on the expected duration of employment, and prorated vacation time based on calendar year and in accordance with the *Employment Standards Act*.

## The Application Process

Please submit your resume electronically by quoting **TC-21-24 – Transit Operations Planner (Temporary FT, Up to 2 Years)** in the subject line (*MS Word or pdf format only*) to email [Hire.Me@Barrie.ca](mailto:Hire.Me@Barrie.ca) by Wednesday, May 12, 2021.

Don't meet the credentials as outlined but have years of directly related experience? Please see the City's [Education Equivalency Procedure](#) to determine if you may qualify for equivalency. Further information is available at [www.barrie.ca/JobOpps](http://www.barrie.ca/JobOpps).

- **Position Equivalency Code:** E

Please note that verification of educational credentials will be required from the preferred candidate prior to an employment offer.

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*The City of Barrie is an equal opportunity employer, and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process.*

*Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) for the purpose of candidate selection.*

*Disclaimer: The job posting has been designed to indicate the general nature and essential duties and responsibilities of work performed by employees within this job title. It may not contain a comprehensive inventory of all duties and responsibilities required of employees to do this job. For full position details, please request a copy of the Job Description by emailing [Hire.Me@Barrie.ca](mailto:Hire.Me@Barrie.ca).*

*We thank all applicants and advise that only those selected for an interview will be contacted.*