



## POSITION VACANCY

<b>Call Number:</b>	<b>2021-34</b>
Position:	<b>Transit Mechanic</b>
Type of Vacancy:	Part Time/Casual
Work Schedule (hours & days):	10:00 pm to 8:30 am, Wednesday to Saturday (40 hours per week)
Hourly Rate:	\$35.46 to \$36.33
Date Posted:	June 10, 2021
<b>Closing Date:</b>	June 25, 2021

Full details on this position are attached. To apply, please submit your cover letter and resume at [www.niagarafalls.ca](http://www.niagarafalls.ca) (Select the "Careers and Employment" icon). Applications must be submitted online and will be accepted until 4:30 p.m. on **Friday, June 25, 2021**.

The City of Niagara Falls is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection process and work environments. Upon request, the City will accommodate the accessibility needs of applicants under the Ontario Human Rights Code and *Accessibility for Ontarians with Disabilities Act (AODA)* throughout all stages of the recruitment, selection, and interview process. Personal information is collected under the authority of *The Municipal Act* and will only be used to determine suitability for this position. We thank all applicants for their interest, but only those advancing through the selection process will be contacted. Initial contact will be made via email.

Jason MacLean  
Manager of Training, Development & Client Services  
Human Resources

Attachment

**CITY OF NIAGARA FALLS**

**POSITION DESCRIPTION  
Transportation Services**

This description reflects the general details considered necessary to describe the principle functions of the position identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification.

**POSITION TITLE:** Mechanic (Part Time/Casual)

**POSITION SUMMARY:** Repair and maintain all vehicles as required

**DIVISION:** Transit Services

**RESPONSIBLE TO:** Transit Maintenance Supervisor

**SUPERVISES:** N/A

**WORKING  
CONDITIONS:** Transit Garage

**RESPONSIBLE FOR:**

1. Repairs all Transit owned vehicles including, diesel and gasoline engines, brakes, transmissions, tires, etc. Performs minor body and glass repairs as needed.
2. Operates computerized diagnostic equipment including printer and conducts road tests to determine vehicle repairs required.
3. Performs daily running repairs and scheduled maintenance inspections.
4. Performs semi-annual and annual inspections as per the Ministry of Transportation Motor Vehicle Inspection Station Guidelines.
5. Performs service calls, repairing vehicles on-site as needed to transport to garage.
6. Operates cutting and welding equipment as needed.
7. Familiar with air systems, hydraulic systems (transmissions, fluid fans).
8. Diagnoses and repairs hydraulic equipment on transit vehicles; checks, repairs, and replaces pumps, valves, oil and related parts.
9. Cleans vehicle body and engines to facilitate repairs. Installs decals, mats, safety and first aid equipment, etc.
10. Completes paperwork, e.g. record of work performed, inspection certificates, etc.
11. Maintains up-to-date knowledge of equipment & procedures. Attends training sessions, review manuals, etc.

12. Performs preventative maintenance/seasonal overhauls on all vehicles.
13. Performs other similar and related duties to this position, as assigned.

**POSITION REQUIREMENTS:**

Grade 12 education or equivalent secondary education as established by the Ontario Ministry of Education.

5 years' experience repairing heavy trucks and/or buses.

Experience with Transit buses and highway coaches would be an asset.

Experience working with Detroit Diesel and Allison Transmission power packages, DDEC, ATEC, Cummins and Voith electronic controls and Cummins and Voith power packages.

A valid Ontario Truck & Coach Certificate 310T in good standing.

A current class CZ licence in good standing, or the ability to upgrade an existing class G driver's licence to a class CZ licence.

A current forklift operator's certificate or the ability to obtain a forklift operator's certificate.

Must own a full complement of hand tools.

Able to work shifts and variable hours.

Able to handle physical demands of the job.

Able to work outside and in all weather conditions.

Exceptional communication and interpersonal skills with an emphasis on customer service.

Strong time management and organizational skills.

Able to work independently and as part of a team in a fast paced environment.

Able to wear required personal protective equipment and use appropriate safety equipment to complete job tasks in a safe manner.