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## Transit Planner

**Posted: Tuesday, March 8, 2022**

**Job Number: TC-22-09**

**Job Type: Temporary Full-time, Up to 1 Year, Union**

**Position Closing Date: Tuesday, March 22, 2022**

## Choose Barrie

The City of Barrie is a vibrant, progressive, and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands, and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging, and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

## The Opportunity

The Transit and Parking Strategy Department strives to provide customer focused, efficient, reliable and affordable public transportation and parking services that link people, workplaces and the community and promotes economic development within the City of Barrie.

Under the general guidance and direction of the Supervisor of Transit Operations and Infrastructure, the Transit Planner is responsible for planning, designing, monitoring, analyzing, evaluating, and modifying the service to support the efficient operation of City of Barrie's transit services. Overall, this position plays an integral role in supporting the development and maintenance of a well-balanced transit system to serve the City of Barrie's residents and visitors, and improve ridership growth.

## Our Culture and Qualifications of the Job

## **Corporate Culture**

- Your workplace values align with our corporate values of ***Strive, Share and Care*** and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

## **Education (degree/diploma/certifications)**

- Three (3) year College Degree in Transportation, Planning, Civil, Engineering or related

## **Experience**

- Five (5) years of experience performing duties related to the above-mentioned major responsibilities
- Demonstrated experience working on mid to large transportation and transit planning projects
- Demonstrated project management experience

## **Knowledge/Skill/Ability**

- General knowledge of the following legislation, regulations, or requirements: Accessibility of Ontarians with Disabilities Act (AODA); Occupational Health and Safety Act; Highway Traffic Act - Ontario Traffic Manuals
- General knowledge of the following principles and standards: multimodal transportation assessments; municipal infrastructure and public works operations
- General Transit Planning or Planning knowledge of current trends, policies, practices, technology, and information relative to public transit planning, land-use planning, and development. The application and interpretation of municipal planning policy documents and regulation instruments, including Official Plans, Zoning By-laws, and Urban Design Guidelines
- Demonstrated Ability to:
  - conduct research and prepare reports
  - develop, promote, and maintain effective relationships with internal and external stakeholders
  - exert effort to lift, push, pull, or carry objects for short periods of time
  - identify problems; develop and evaluate options; and implement solutions utilizing reason, judgment, and prescribed resources
  - analysis data related to demographic trends, origin/destination matrices, and development projections
  - interact effectively and courteously with all levels of staff and contacts in a political and community/client service environment
  - interpret and analyze data, identify challenges or opportunities, and make recommendations;
  - maintain a high standard of public relations at all times
  - perform in a manner which is consistent with corporate goals, vision, mission, and values
  - read and interpret plans, maps and infrastructure drawings
  - select and apply suitable mathematical methods or formulas to conduct analysis to develop conclusions or solve problems
  - Lead and inspire innovation and the adoption of best practices
  - think and act strategically in a political and community service environment
  - analyze complex issues and problems, evaluate alternative solutions, and develop sound conclusions, recommendations, and courses of action
- Intermediate skills include: Analytical; Interpersonal; Leadership; Organizational; Problem Solving; Report-writing; Time Management; Verbal Communication; Written Communication
- Basic computer literacy using the following systems and software: Microsoft Project, ArcMap GIS software, AutoCAD software, database software, and the Internet
- Strong computer literacy using Adobe Illustrator and Microsoft Office (Excel, PowerPoint, Outlook and Word)work independently with minimum supervision

## **Conditions of Employment**

- Valid Ontario Class "G" Driver's Licence in good standing with a reliable vehicle for use on corporate business
- Satisfactory Criminal Record Check\*

*\*Please note that this is a requirement of the position for any new employees to the City of Barrie in accordance with the **Police Record Check Procedure**. Existing employees will be grandfathered from this requirement.*

## Other Important Information

**Location:** Transit Garage, 133 Welham Road, Barrie, Ontario\*

*\*Please note, the City has recently launched a Hybrid Work Program Procedure and pilot program for 2022 that may allow a hybrid work arrangement for employees who meet the eligibility requirements.*

**Hours:** The normal hours of work are 35 hours per week; however, some non-standard hours may apply.

**Wage:** This position is within the CUPE Local 2380 Bargaining Unit with the following pay level and 2022 pay range:

- *Pay Level:* Level 8
- *Yearly Salary:* \$68,577.60 to \$82,209.40 per year
- *Hourly Pay Rate:* \$37.68 to \$45.17 per hour

**Benefits:** This position includes single health and dental benefits, prorated paid sick time based on the expected duration of employment, and prorated vacation time based on calendar year and in accordance with the *Employment Standards Act*.

Don't meet the credentials as outlined but have years of directly related experience? Please see the City's **Education Equivalency Procedure** to determine if you may qualify for equivalency. Further information is available at [www.barrie.ca/JobOpps](http://www.barrie.ca/JobOpps).

- Position Equivalency Code: E

Please note that verification of educational credentials will be required from the preferred candidate prior to an employment offer.

*The City of Barrie is committed to providing a safe working environment for our employees and members of the public with whom we interact regularly and as such City of Barrie has recently implemented a **COVID-19 Vaccination Procedure**. This procedure aims to strongly encourage vaccination for all City staff and mandate full vaccination amongst City staff in high-risk worker groups, critical worker groups, or in accordance with provincial directives and within the limits of the Ontario Human Rights Code. All new employees will be subject to the **COVID-19 Vaccination Procedure** as a condition of their employment.*

*The City of Barrie is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness and welcomes applications from qualified individuals of diverse backgrounds. We are committed to providing barrier-free and accessible employment practices and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. If contacted for an employment opportunity, please advise if you require Code-protected accommodation and we will work with you to meet your needs.*

*Disclaimer: The job posting has been designed to indicate the general nature and essential duties and responsibilities of work performed by employees within this position title. It may not contain a comprehensive inventory of all duties and responsibilities required of employees to do this position. For full position details, please request a copy of the Job Description by emailing **HR.Recruitment@Barrie.ca**.*

*We thank all applicants and advise that only those selected for an interview will be contacted.*

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