

# Director of Transit

## Transit Department

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### Working for the City of Burlington

A great career is closer than you think. Come work for the City of Burlington, where you'll be joining an innovative and progressive workplace focused on building a 21st century city that respects the diversity of our residents, visitors and employees; and prioritizes continuous opportunities for you to learn and grow.

We don't just spend time attracting the best talent. We spend time and resources to keep the best talent. This may include: flexible working hours, mobile and hybrid working arrangements, a great pension and benefits package, as well as programs to foster innovation and leadership.

### Job Number

TRT-74-22

### Employee Group

Non-Union

### Employment Status

Full Time Permanent

### Location

This position is temporarily working both remotely and in person due to COVID-19. Once our offices re-open fully, and when working in person, you will be based out of 3332 Harvester Road, Burlington, ON. This position may be eligible for a hybrid working arrangement. Work location is subject to change at the discretion of the City due to operational demands.

### Responsibilities

Reporting to the Executive Director of Community Planning, Regulation and Mobility you will work with Council and be a member of the senior management team to:

**Create and Communicate a Vision and Strategy:** As the Director of Transit you are a significant contributor to our strategic plan as you co-lead one of our key strategic directions: A City that Moves. You will also ensure Transit's five-year business plan stays current and relevant to the needs of the community.

**Achieve Results:** The transit system is important to making our community great and you will be focused on ensuring a safe, customer focused, and reliable transit service through our employees who take pride in delivering this service. You will have significant experience with both capital and operating budgets and comfortable with developing and making recommendations to Council on programs that may enhance service for residents.

**Collaborate with Stakeholders:** You are an influential, experienced and professional Transit leader who will engage and collaborate both across our organization and within the

*We thank all applicants and advise that only those to be interviewed will be contacted.*

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Transit industry, looking for new funding opportunities and identifying trends which may impact transit services.

**Develop People:** People make the system great, and as a highly experienced leader and relationship builder you are able to develop, inspire and motivate people, provide constructive feedback and ensure a respectful work environment.

**Uphold Integrity and Respect:** As the leader within Transit you will be responsible for ensuring a safe and respectful work environment. As a values driven leader you will continue to develop the workplace culture where new ideas, personal integrity and professionalism are respected.

### Requirements

You will have at least 10 years' experience in progressively senior Transit leadership roles and a university degree in Transportation Planning, Business Administration, Engineering or an equivalent field of study. Your experience will include managing operating and capital budgets, developing and monitoring key performance indicators, and managing fleet and facility assets of a significant value.

This position may require occasional travel between sites and/or City facilities.

### Additional Information

All City of Burlington staff are required to be fully vaccinated as a condition of hire in accordance with the City's COVID-19 Staff Vaccination Policy. For more information on this policy, please click on the following link: <https://www.burlington.ca/en/your-city/career-opportunities.asp>

### Salary Range

\$166,083 - \$207,604 (Grade 16 – Under Review)

### Posting Close Date

March 17, 2022

### How to Apply

To apply, please visit [www.burlington.ca/careers](http://www.burlington.ca/careers) and click on "View Jobs". Please note that applications are only accepted online. If you require assistance, please contact Human Resources at 905-335-7602.

### Accommodations

In accordance with the Accessibility for Ontarians with Disabilities Act, the City of Burlington accommodates the individual needs of applicants with disabilities within the recruitment process. Please call us at 905-335-7602 or email us at: [hr@burlington.ca](mailto:hr@burlington.ca) if you require accommodation to ensure your equal participation in the recruitment and selection process.

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