



Job Title: Director, System Planning

Job ID: 20220324

Location: Greater Vancouver

Full/Part Time: Full-Time

Regular/Temporary: Regular

A career at TransLink and our family of companies means working with people with a wide range of skills and perspectives, all teaming up towards a common goal: preserving and enhancing the region's world-envied quality of life. Together, we connect the region and enhance its livability by providing a sustainable transit and transportation network, embraced by our communities and people.

At TransLink we are dedicated to building a workforce that reflects the diversity of the communities in which we live. We're committed to fostering an inclusive, equitable and accessible workplace, recognizing the unique value and skills every individual brings. Looking for a great place to work where your contributions are valued and you can make a difference in a vibrant city? At TransLink, one of BC's Top Employers, you'll help make Metro Vancouver a better place to live, built on transportation excellence. Put your future in motion!

### **Responsibilities**

#### Primary Purpose

To undertake and lead strategic analysis and develop near and long-term plans, guidelines and strategies for the regional transit and multi-modal transportation system; review and provide input to transportation and land use plans that impact the regional transportation system; build trusted relationships with internal and external partners and stakeholders to align transportation and land use, advance system efficiency and improve customer experience; and, provide departmental direction to drive our system planning programs and initiatives.

#### Key Accountabilities

Participates as a member of the division leadership team, supporting the VP in development of divisional plans, and sharing accountability for divisional achievements.

Supports the VP by directing translation of endorsed key strategies into operational plans and programs for all reporting areas; also establishes targets and measures, making adjustments as necessary to keep achievement of departmental goals and objectives on track.



Directs development of sub-regional, multi-modal transportation plans in consultation with municipal partners and stakeholders. Leads collaborative planning processes for development of the transportation and transit network, establishing the system typology, measures, network architecture, fleet and infrastructure requirements, and resource allocation priorities. Directs multimodal network development for regional strategic planning and system monitoring.

Directs system planning initiatives, involving significant scope, risk and political sensitivity, to evaluate transportation investment alternatives for major transportation system infrastructure. Ensures appropriate structure, governance, evaluation, analysis, engagement and decision-making for diverse projects and initiatives.

Directs engagement with regional, municipal and provincial partners on their transportation and land use plans and major development proposals, to advance alignment from a strategic transport system perspective. Chairs and serves as a member of external inter-agency committees, providing transportation planning advice to diverse projects and processes in the region.

Directs development of system-based policies, strategies and performance-based service and infrastructure standards to guide the enterprise and partners in making investments and providing services, ensuring objectives pertaining to efficiency, effectiveness, customer service, life-cycle cost evaluation and other factors are met.

Directs development of trusted, respectful relationships, and highly responsive interaction with internal and external stakeholders for all reporting areas.

Directs the Transit Planning function, including Transit Network Management, monitoring and adjusting the transit network, and transit service, fleet and facilities planning.

Directs the Bus Priority Programs function, including monitoring, planning and design processes for RapidBus expansion and upgrades and bus priority projects to improve system efficiency and customer experience. Ensures cross-enterprise alignment.

Directs the Access Transit Planning function, including engagement and planning processes for services and programs for people with disabilities.

Directs ongoing review and refinement of a streamlined operating framework, ensuring effective integration of reporting functions, and optimization of practices, processes and procedures. Also ensures the necessary controls are in place to identify and mitigate risks, and ensure compliance with policies and regulatory requirements.



Develops reports at regular intervals to keep the VP apprised of the status of planning initiatives, and to alert the VP to critical issues as they emerge. Participates with the VP in delivery of presentations at the executive and governance levels.

Manages, develops and coaches reporting managers, and also oversees all people management for exempt and bargaining unit staff in reporting areas.

### **Qualifications**

#### EDUCATION & EXPERIENCE

The requirements for this job are acquired through a graduate degree in a related discipline, and 10+ years of experience at progressive levels of accountability. Direct experience working in one or more of the core functional areas would be an asset.

#### OTHER REQUIREMENTS

Expert knowledge of the theories, principles, practices, methods and techniques pertaining to transportation and land use planning, including public policy, urban planning, transport economics

Advanced business acumen with emphasis on business strategy, policy development, organization culture, change management, and innovation

Advanced knowledge of TransLink's vision, mission and values, long term strategy, and strategic priorities and their implications for regional planning; and of organizational structure and the implications for leading processes and change

Expert interpersonal and communication skills to provide specialized expertise, advice, guidance and influence to all levels of the organization, including Board Committee and Executive levels; and to engage in complex, high profile external processes with agencies, stakeholders, and partners

Advanced skills critical/integrated thinking

Advanced leadership skills with ability to influence and direct critical processes with all levels across the enterprise, and externally with agencies, stakeholders and partners

### **Other Information**

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited



into the selection process. A standard interview format will be used including general, scenario and behavioural descriptive interview questions.

#### COVID-19 Safety Vaccination Policy

To support public health, and protect the health and safety of our employees, customers, and their families, TransLink employees will be required to be fully vaccinated against COVID-19 and will need to provide proof of full vaccination status in compliance with the employer's COVID-19 Safety Vaccination Policy.

Accommodations may be applicable under the BC Human Rights Code. Should an applicant be unable to provide proof of full vaccination and should an accommodation be requested, additional information will be required to determine whether the individual is entitled to be accommodated.

#### **Work Schedule**

37.5 hours per week.

#### **Work Designation**

Hybrid

This position offers the flexibility of working both on-site and remotely within B.C.

#### **Rate of Pay**

Salary starting from \$157,217 per annum

The Total Compensation Package includes Extended Health, Dental, Transit Pass and enrollment in the Public Service Pension Plan. Focus on your development through tuition reimbursement, training, and mentorship programs. Enjoy a variety of health and wellness programs, including access to gym facilities. Speak to us to know more about what we offer.

#### **How to Apply**

Please go to <http://www.translink.ca/careers> to apply for this position and view instructions on the process.

**INSTRUCTIONS:** Please save your (1) cover letter, and your (2) resume as one pdf document prior to uploading your application on-line.



Posting Date: April 22, 2022

Closing Date: Open until filled

Please note that only those short listed will be contacted.

Having trouble applying? Please view the System Requirements & FAQ's by going to <http://www.translink.ca/careers>.

### **Equal Employment Opportunity**

We are an equal opportunity employer committed to creating and supporting a diverse and inclusive workforce that is free of all forms of discrimination. We are committed to providing reasonable accommodations and will work with you to meet your needs. If you are a person with a disability and require assistance during the application process, please reach out! We celebrate our inclusive work environment and welcome members of all backgrounds, skills and perspectives.

Accommodations are available on request for candidates taking part in all aspects of the selection process. For a confidential inquiry, simply email us at [jobs@translink.ca](mailto:jobs@translink.ca).