



## TRANSIT & FLEET MANAGER

### The City of Red Deer

*Centrally located between Alberta's two largest cities with over 100km of beautiful trails within Red Deer City Limits our City has a lot to offer. The City of Red Deer is always on the hunt for talented and success driven people. We are always seeking creative and skilled individuals with the ability and desire to lead in our dynamic workplace.*

The City of Red Deer is currently seeking the right person to fill the position of **Transit & Fleet Manager**. Acknowledging the unique role of the municipality, the Transit & Fleet Department is home to the transportation network operations for conventional and specialized transit, with the functional areas of Fleet, Garage Services and Materiel Management.

This Management position is responsible for the leadership and effective, efficient, and customer-centered operation of the Transit and Fleet Department. The primary responsibility is to support the Community Services Division by providing administrative excellence and strategic oversight of the Transit and Fleet Department Leadership Team working to deliver Conventional and specialized transportation services, charters, the oversight for the city-side equipment fleet, Civic Garage, materiel management, and support for Corporate Initiatives.

#### As our preferred candidate you will have:

- A university degree in Public Administration, Business Management, Logistics or related field. A postgraduate degree would be considered an advantage.
- Supplementary educational courses in transportation, leadership and fleet operating and lifecycle maintenance.
- At least seven years management experience at a progressively more senior level.
- A thorough knowledge of federal, provincial and municipal legislation and regulations
- Experience in the maintenance of transportation fleets, scheduling, and general practices and techniques of transportation systems.
- Senior administrative skills, including administrative, operational and fleet management, and accounting
- Understanding of planning, procurement, storage, control, and distribution of materials and products according to company needs.
- Demonstrated communications skills; including the ability to speak effectively in public and work cooperatively with the media, and to draft high quality reports and proposals.
- Demonstrated skills in dealing with both exempt and unionized staff.
- This work involves multiple concurrent and frequently changing priorities with tight time constraints, the potential for extended work hours, multi-level discussions of high-profile issues in an environment of knowledgeable experts, and the need to maintain composure, impartiality, and a professional attitude in dealing with sensitive issues and confidential information.
- Occasionally completes field inspections to review progress and monitor safety practices, which may include exposure to heavy equipment, high noise levels, and chemical hazards. Requires hard hat, safety vest, safety shoes, hearing & eye protection.
- May include community work and contact with community organizations and individuals with attendance at evening meetings and out-of-town events.
- Significant level of contact with the public through discussions and meetings requiring well-developed interpersonal skills, and often addressing conflict resolution.
- Significant exposure to public and media criticism.

#### What we offer:

In addition to the very competitive salary of \$130,609 to \$163,261 and an excellent benefit package, we offer a great work environment with a dynamic and dedicated team of professionals.

If you like what you have read and think this is the job for you; come build your career with The City of Red Deer. We are committed to a healthy, vibrant, and sustainable community. Our employees are the cornerstone of our organization and working with us will provide you with the opportunity to work in an ever-growing environment and to work with an awesome group of people.



**We welcome applications until May 23, 2022**  
For more information, and to apply online, please visit  
[www.reddeer.ca/careers](http://www.reddeer.ca/careers) or email your resume & cover letter  
to [humanresources@reddeer.ca](mailto:humanresources@reddeer.ca).