

At the City of Brampton, our focus is people. From our employees to the community we serve, people are at the centre of everything we do. Our city is a living Mosaic made up of 234 cultures and 115 spoken languages. Recognized by **Forbes** as one of Canada's top employers and **Maclean's** best communities in Canada, the City of Brampton is a dynamic and innovative place to work and experience. We want you to join us in serving our diverse community with pride and passion.

Our Focus Is People ●●●●●



JOB TITLE: General Serviceperson
DEPARTMENT: Transit
POSTING NUMBER: 105002
NUMBER OF POSITIONS: 1
JOB STATUS & DURATION: Temporary 12-months
HOURS OF WORK: 40 hour workweek / shift work / variable hours
LOCATION: Transit Clark Facility
STARTING SALARY: \$28.65 per hour
JOB TYPE: Union
POSTING DATE: September 12, 2022
CLOSING DATE: September 23, 2022

AREA OF RESPONSIBILITY:

Reporting to the Foreperson, Vehicle Maintenance, Maintains all transit owned vehicles and facilities by ensuring a clean appearance inside and out, and assists other transit employees with minor vehicle maintenance where required.

- Checks, starts, fuels and parks buses.
- Sweeps and washes interior of buses.
- Operates pressure washer to clean exterior.
- Maintains fluid levels.
- Performs bus interior detailing.
- Empties cash boxes and downloads into computer.
- Assists the transit mechanic in vehicle maintenance and repair.
- Maintains tire service inventory.
- Performs janitorial duties in the vehicle maintenance garage.
- Operates forklift and sweeper.
- Performs snow removal duties when assigned.
- Performs other similar and related duties to this position, as assigned.

SELECTION CRITERIA:

EDUCATION:

- Grade 12 education or equivalent secondary education as established by the Ontario Ministry of Education.

REQUIRED EXPERIENCE:

- Minimum 6 months experience performing vehicle and/or equipment maintenance and repairs or performing building custodian maintenance.
- Experience with transit buses or highway coaches preferred.

OTHER SKILLS AND ASSETS:

- Able to work shifts and variable hours.
- Able to handle physical demands of the job.
- Able to work outside and in all weather conditions.
- Exceptional communication and interpersonal skills with an emphasis on customer service.
- Strong time management and organizational skills.
- Able to work independently and as part of a team in a fast paced environment.
- Able to wear required personal protective equipment and use appropriate safety equipment to complete job tasks in a safe manner.

***Various tests and/or exams may be administered as part of the selection criteria.*

Alternate formats will be provided upon request.

Interview: Our recruitment process will be completed with video conference technology.

If this opportunity matches your interest and experience, please apply online at: www.brampton.ca/employment quoting **reference #105002 by September 23, 2022** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

As part of the application process, applicants will be invited to complete a self identification survey. The survey is voluntary. Participation in the survey will have no impact on hiring decisions. All information collected is confidential and will not be shared with the hiring manager. The surveys will be anonymized and will be kept separate from applicant or employee files, such that the individuals who completed the surveys will not be identifiable. The results of the survey will assist in the analysis of disaggregated metrics for organizational planning purposes and our commitment to advance and foster diversity, equity, and inclusion. The City may use anonymized data to produce aggregate reports for internal or external use.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.



The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact TalentAcquisition@brampton.ca or 905.874.2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.