

# Job Posting Preview

6983BR

## **Supervisor, Transit Planning**

### **Job Posting**

Halifax Regional Municipality is inviting applications for the **temporary (up to 2 years) full-time position of Supervisor, Transit Planning**, in the Planning and Customer Engagement division of Halifax Transit in the Halifax Regional Municipality. Halifax Regional Municipality (HRM) is committed to reflecting the community it serves and recognizing Diversity and Inclusion as one of the Municipality's core values. We have an Employment Equity Policy and we welcome applications from African Nova Scotians and Other Racially Visible Persons, Women in occupations or positions where they are underrepresented in the workforce, Indigenous/Aboriginal People, Persons with Disabilities, and 2SLGBTQ+ Persons. Applicants are encouraged to self-identify on their electronic application.

This position is part of the NSGEU Local 107 bargaining unit.

Under the general direction of the Director of Planning & Customer Engagement, the Supervisor, Transit Planning will provide strategic expertise and leadership in transit planning, incorporating principles of land use and transportation planning to work towards municipal goals related to climate change, integrated mobility, and sustainable development. This includes the creation of short, medium, and long-term transit plans and policies in alignment with broader municipal goals and the Regional Plan. This work will be supported by the ongoing review, development, and analysis of key performance measures and benchmarking.

### **DUTIES & RESPONSIBILITIES:**

- Accountable for managing the reporting and analysis of key performance indicators in weekly, monthly, and long-range reporting processes, such as boarding's revenue, fleet kilometers, and schedule adherence, etc. as well as developing benchmarks to measure service delivery and quality.

- Accountable for the development of short, medium, and long-term transit plans, including route design, policy development, service standards, and identifying the need for new infrastructure including transit priority measures, passenger facilities, and transit centre's.
- Provides strategic planning and direction for future service delivery including new/modified transit routes, transit priority measures, transit facilities, and higher order transit (ie. Ferry, bus rapid transit).
- Responsible for project management of specific projects, including the delivery of new service types, transit consulting plans and projects.
- Identifies opportunities for strategic land acquisitions for transit use.
- Coordinates and assigns workloads, ensuring collaboration and alignment among the team to efficiently meet transit objectives.
- Represents Halifax Transit at public meetings, committee meetings, and Halifax Regional Council as required as well as preparing and submitting Council reports related to transit planning.
- May perform other related duties as assigned.

## **QUALIFICATIONS**

### **Education & Experience:**

- Undergraduate degree in Engineering, Transportation Planning, or Urban Planning. Graduate degree considered an asset.
- Minimum of three years of experience in transit and/or transportation planning.
- Training and experience in project management is required.
- Licensed Professional Planner, Professional Engineer, or Project Management Professional certification considered an asset.

### **Technical / Job Specific Knowledge and Abilities:**

- Strong knowledge of public transit planning principles and best practices.
- Strong leadership skills.
- Experience with transit scheduling practices/software, data collection and analysis, mapping, and transit operating requirements.

**Security Clearance Requirements:** Applicants may be required to complete an employment security screening check.

**Please note** - Testing may be conducted as a component of the selection

process to assess technical and job specific knowledge. Candidates who are selected for testing, may be tested in a group setting, scheduled at the employer's discretion. Interviews, testing, and in-person recruitment activities are being conducted in adherence with current COVID-19 Public Health protocols.

**COMPETENCIES:** Valuing Diversity, Analytical Thinking, Conflict Management, Teamwork & Cooperation, Visioning, Strategic Thinking & Innovation, Networking/Relationship Building, Decision Making, Developing Others, Managing Change

**WORK STATUS:** Temporary (up to 2 years), full-time.

**HOURS OF WORK:** Monday - Friday, 8:00am - 4:00pm, 35 hours per week. Additional hours may be required because of project schedules, including attendance at evening public meetings.

**SALARY:** NU8, \$81,810 to \$112,510 per annum. Salary will commensurate with experience. This position is part of the NSGEU Local 107 bargaining unit.

**WORK LOCATION:** TD Building (1791 Barrington Street - 12th Floor). Work location can be changed according to operational requirements.

**CLOSING DATE: Applications will be received up to Thursday, November 3, 2022 at 11:59PM.**

**Please note:** We thank all applicants for their interest in this position. Only those applicants selected for an interview / testing will be contacted.

During the recruitment process, applicants have the right to request an accommodation. Applicants invited to participate in an assessment process (such as an interview or testing) and who require accommodation should discuss their needs with the Recruiter when invited to the assessment process.

(position #72295361)

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