

Supervisor of Transit Planning and Service Design

Transit Department

Working for the City of Burlington

A great career is closer than you think. Come work for the City of Burlington, where you'll be joining an innovative and progressive workplace focused on building a 21st century city that respects the diversity of our residents, visitors and employees; and prioritizes continuous opportunities for you to learn and grow.

We don't just spend time attracting the best talent. We spend time and resources to keep the best talent. This may include: flexible working hours, mobile and hybrid working arrangements, a great pension and benefits package, as well as programs to foster innovation and leadership.

Job Number

TRT-227-22

Employee Group

Non-Union

Employment Status

Full Time Permanent

Location

This position is eligible for a hybrid work model. When attending an event or meeting in person, your primary office location be based out of 3332 Harvester Road, Burlington. Work location is subject to change at the discretion of the City due to operational demands.

Position Overview

This position is responsible for all aspects of short and long-term transit planning and scheduling. This includes coordinating transit plans, both short and long term, policy development, network design, bus timetables, driver schedules, developing performance metrics and monitoring route performance. This position is also responsible for the coordination of the bus stop/shelter program, communicating the impacts of service changes to stakeholders and to make recommendations for service delivery improvements.

Responsibilities

The primary responsibilities of this role include:

- Short and long-term transit service planning
- Coordinating transit scheduling
- Overseeing the bus stop and shelter program
- Performing research, statistics, and data management, such as ridership data trends and route and network performance
- Representing Burlington Transit and the City's interest and providing expertise and coordination as required in transit planning matters at City Council, committee meetings, meetings with external agencies (i.e., Region, Metrolinx), developers, consultants, and at public meetings/open houses

We thank all applicants and advise that only those to be interviewed will be contacted.

www.burlington.ca



An equal opportunity employer.

- Responsible for the supervision of one (1) Planner/Analyst

Requirements

The successful candidate will have diploma or degree in diploma in Transportation Engineering Technology, Transportation Planning or an equivalent field, combined with 3 to 5 years of transit service planning or transportation planning experience. The successful applicant must demonstrate strong data analysis, report writing and presentation skills. As well as previous supervisory experience and excellent customer service.

This position may require occasional travel between sites and/or City facilities.

Additional Information

All City of Burlington staff are required to abide by the City's COVID-19 Staff Vaccination Policy <https://www.burlington.ca/en/council-and-city-administration/resources/Corporate-Policies/COVID-19-Staff-Vaccination-Policy.pdf> .

Salary Range

\$92,766 - \$115,958 (Grade 11 – Under Review)

Posting Close Date

November 27, 2022

How to Apply

To apply, please visit www.burlington.ca/careers and click on “View Jobs”. Please note that applications are only accepted online. If you require assistance, please contact Human Resources at 905-335-7602.

Accommodations

In accordance with the Accessibility for Ontarians with Disabilities Act, the City of Burlington accommodates the individual needs of applicants with disabilities within the recruitment process. Please call us at 905-335-7602 or email us at: hr@burlington.ca if you require accommodation to ensure your equal participation in the recruitment and selection process.

We thank all applicants and advise that only those to be interviewed will be contacted.

www.burlington.ca



An equal opportunity employer.