**Performance Data Analyst 108752**

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| **Employee Status:** | Regular |
| **Bargaining Unit:** | Choose an item. |
| **Pay Range:** | $77,466 - $105,621 |
| **Location:** | 20 Bay Street Toronto |
| **Closing Date:** | 12-Feb-2024 |

***Metrolinx*** is connecting communities across the Greater Golden Horseshoe. Metrolinx operates GO Transit and UP Express, as well as the PRESTO fare payment system. We are also building new and improved rapid transit, including GO Expansion, Light Rail Transit routes, and major expansions to Toronto’s subway system, to get people where they need to go, better, faster and easier. Metrolinx is an agency of the Government of Ontario.

At Metrolinx, equity, diversity and inclusion are essential to living our values of serving with passion, thinking forward and playing as a team.

Our Performance Management, Rapid Transit Office is seeking a Data Analyst to provide expertise in and coordinate the development and implementation of data management strategies and data collection systems.

**What will I be doing?**

* Conducts quantitative data analysis of LRT operational and maintenance performance, using data gathered from various databases and information management system
* To interpret data trends/patterns, and identify performance deficiencies through statistical analysis
* To provide transit data support in various LRT performance meetings, and to conduct performance monitoring procedure by working with various internal and external stakeholders
* Imports, cleans, transforms, validates and models data to improve data quality and ensure data is accurate and relevant and fosters understanding of operational, business and system issues/trends while advising on data issues which includes quality, availability and usability.
* Produces ongoing and ad hoc reports and dashboards that identify issues, provide insight into results and outline recommendations for process improvements to resolve operational, business and system issues
* Liaises with internal stakeholders and business units to identify relevant data which can shared and will contribute to better performance management as well as to determine stakeholder and business unit specific data/information needs.

**What Skills and Qualifications Do I Need?**

* University degree in Engineering, Mathematics, Computer Science, Statistics, or a related discipline, or a combination of education, training and experience deemed equivalent.
* Several years of experiences in a Performance Analyst or similar role, with a background in, public transit, transportation engineering, business intelligence, data management, or statistics
* Business knowledge of transit operations, service planning, maintenance activities, and asset management
* Technical knowledge of relational database concepts, database management software and tools and computer applications including MS O365, SQL queries, Python, PowerBI, and Tableau
* Analytical and problem solving skills to collect, organize, analyze, and disseminate significant amounts of information with strict attention to detail and accuracy.
* Critical-thinking skills to identify trends in data and provide insight into results and outline recommendations.
* Interpersonal and relationship management skills to liaise with stakeholders and business units to identify/manage data/information requirements.

**Don’t Meet Every Requirement?**

If you’re excited about working with Metrolinx but your past experience doesn’t quite align with every qualification of this posting, we encourage you to apply. You just might be the right candidate for this or other roles. We are always looking for great talent to join our team.

We invite all interested individuals to apply and encourage applications from members of equity-deserving communities, including those who identify as Indigenous, Black, racialized, women, people with disabilities, and people with diverse gender identities, expressions and sexual orientations.

# Accommodation:

We value the unique skills and experiences each person brings to Metrolinx and are committed to creating and maintaining an inclusive and accessible environment. We are committed to the requirements of the Accessibility for Ontarians with Disabilities Act so if you require accommodation during the hiring process, please let our Recruitment team know by contacting us at: 416-202-5601 or email [hr.recruitment@metrolinx.com](mailto:hr.recruitment@metrolinx.com).

# Application Process:

All applicants must be legally entitled to work in Canada. Metrolinx will be using email to communicate with you for all job competitions. It is your responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence, we recommend that you check your email regularly. If no response is received, we will assume you are no longer interested in pursuing the opportunity. Please be advised that a Criminal Record Check may be required of the successful candidate.

For Internal applicants, with the recent implementation of the Internal Mobility Policy, the internal recruitment process has changed for non-union roles. Candidates must be in their current role for 12 months prior to applying for another role and each applicant must be in good standing (not participating in a Performance Improvement Plan). Please review all provisions of the [policy](http://mylinx/sites/Finance/en/Records/Manuals/HR%20Policies%20by%20name/HR-0202-17%20Internal%20Career%20Mobility%20Policy.pdf#search=Internal%20Mobility%20policy) before submitting your application.

Should it be determined that any background information provided be misleading, inaccurate or incorrect, Metrolinx reserves the right to discontinue with the consideration of your application.

# We thank all applicants for their interest, however, only those selected for further consideration will be contacted.

**WE ARE AN EQUITABLE AND INCLUSIVE EMPLOYER.**

**#LI-SC1**