



Job title: **Senior Director, Expansion Program**
Job ID: **20240273**
Location: Greater Vancouver
Full/Part Time: Full-time
Regular/Temporary: **Regular**

Join a company that has been a part of moving Metro Vancouver for over 35 years.

British Columbia Rapid Transit Company Ltd. (BCRTC) maintains and operates the Expo and Millennium SkyTrain Lines from our central facilities in south Burnaby. Our services connect downtown Vancouver to the cities of Burnaby, New Westminster, Coquitlam, Port Moody and Surrey. With the future expansion of both the Expo and Millennium Lines gathering pace, infrastructure renewal and new asset acquisition projects underway, this is an exciting time to join our team of over 1,200 dedicated employees, working on one of the longest fully automated rapid transit systems in the world.

Our work encompasses roles such as administration, engineering, elevator and escalator maintenance, field operations, vehicle maintenance, and wayside (station and guideway) maintenance.

When you work for SkyTrain, not only will you help move Metro Vancouver, you will also have access to comprehensive benefits including paid vacation, medical benefits, transit passes, training and more. We are a proud equal opportunity employer, committed to a diverse and inclusive workforce.

Come explore what makes us one of BC's Top Employers!

Responsibilities

PRIMARY PURPOSE

Leads BCRTC's oversight and readiness activities for the expansion of the SkyTrain system and all related capital and business growth initiatives. This includes strategic operational, resource, budget, and facility requirements planning, operational readiness, risk identification and tracking, project prioritization, and asset integration management. Leads a diverse and multi-disciplinary team of subject matter experts and works closely with other BCRTC and TransLink leaders to provide strategic direction, overall leadership, and project/program/BCRTC-wide expert advice. Ensures the successful management and delivery of BCRTC's capital and major business projects in support of BCRTC's Business Plan, and TransLink's Investment Plan. Represents all strategic issues related to SkyTrain expansion on the BCRTC Executive and Senior Leadership Team and related TransLink leadership committees. Provides regular strategic advice and updates to BCRTC's Board of Directors

KEY ACCOUNTABILITIES



Participates as a member of the Executive & Senior Leadership Team reporting directly to the President/GM and provides strategic program advice and information in organizational planning and contributes to critical decisions.

Leads the development and budgeting of all necessary expansion and capital program project requirements, workback plans, operational readiness plans, testing and commissioning plans, resource plans, asset integration, and timely technical reviews during design and construction, all within an integrated single-system interdependent environment and while accommodating the BCRTC priority of delivering excellent rail transit service.

Leads the integration of all business activities related to expansion and enabling business processes, ensuring strategic alignment and operational integration. Under the direction of the President, participates in the strategic planning of business transformation to enable and facilitate growth.

Directs and manages related business transformation activities.

Presents and reports to the BCRTC Board on key projects/initiatives progress, strategic impact, political sensitivity, and high risks. Advises the BCRTC ESLT and the BCRTC Board on critical risk management strategies as they relate to the delivery of BCRTC's capital program and expansion related business improvement initiative programs, and guides relevant investments through the annual budget, capital program, Business Plan, and Investment Plan processes.

Provides overall leadership and project expert advice in the delivery of all BCRTCs capital & major expansion-enabling business projects including but not limited to the Broadway Subway Project (BSP), the Surrey Langley Skytrain (SLS), major new maintenance, storage, and operations facilities, and Fleet expansion. Directs and ensures effective governance across every project relating to or affecting SkyTrain's expansion objectives.

Accountable for BCRTC's effectiveness and efficiency of project delivery requirements and operational readiness, liaison with delivery agencies according to agreed financial and service targets, and in compliance with enterprise project management practices and quality expectations. Works closely with the Finance leadership regarding all integration and operational readiness financial aspects.

Leads operational readiness working closely with operations and maintenance leadership to ensure new assets are effectively integrated and utilized by BCRTC.



Ensures President & GM is alerted to critical expansion-related issues and risks as they emerge and takes action to mitigate risks and implement enhanced and streamlined policies and processes to optimize expansion delivery in all reporting areas.

Facilitate and advise the President of BCRTC on implementation/development of agreements on highly sensitive contracts. Directs the identification and selection of contract engineering services or other specialist resources required by BCRTC's expansion program and involving projects with significant budget and/or risks, developing procurement strategies in collaboration with Procurement and TransLink's Strategic Sourcing, and evaluating proposals/bids based on best value.

Directs the delivery and outcomes of the Asset Integration Office and provides expert advice to BCRTC project Sponsors.

Collaborates with TransLink business technology services and Systems Engineering on the development, implementation, and ongoing management of expansion-enabling new/enhanced systems.

Ensures alignment of all reporting areas to TransLink standards, policies and processes including regulatory reporting and all other related requirements

Forms strong partnerships and develops the trusted, productive relationships and highly responsive interaction with key stakeholders, including TransLink, CMBC, government, public, customers, contractors at large and others. Builds and maintains relationships with business leaders across the TransLink enterprise to discuss and resolve operational issues for reporting areas; and to provide input to various committees and task forces.

Manages reporting staff, including hiring, training, development, coaching, performance management, and all other people management practices.

Other duties and responsibilities as assigned.

Qualifications

EDUCATION AND EXPERIENCE

The requirements for this job are typically acquired through a university degree in Engineering and/or Business plus a Project Management Professional (PMP) designation. In addition, the position typically requires at least 15 years of related experience demonstrating progression in



complex team and business leadership skills within a high-project-value and high-risk environment. Equivalent levels of experience and education will be considered.

OTHER REQUIREMENTS

Expert knowledge of the concepts and practices of transportation, civil, and structural engineering in addition to experience with technology improvement and project delivery, as well as experience with change management. Experience on large rail transit projects is an asset.

Advanced knowledge and understanding of the relevant TransLink standards, policies and processes, and of relevant regulatory requirements.

Expert interpersonal skills to build and maintain relationships with multiple internal and external stakeholders, including negotiation skills as they relate to contracts and resolution of contractual issues.

Advanced strategic planning skills, with ability to provide input to the organization's strategic planning processes, and to oversee expenditure of operational and capital costs.

Advanced interpersonal and communication skills to provide strategic advice to the President/GM, BCRTC and TransLink executives, and the BCRTC Board, and to collaborate with business leaders across the TransLink enterprise.

Advanced problem solving and decision-making skills to identify and take action to mitigate potential risks for reporting areas.

Advanced analytical skills to direct delivery of complex analysis and reporting.

Advanced leadership, development, and team building skills to lead, coach, mentor, and direct a diverse team of reporting leaders, specialists, and support staff, including professional and bargaining unit team members.

Other Information

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited into the selection process. A standard interview format will be used including general, scenario and behavioural descriptive interview questions.



Work Schedule

40 hours per week.

Rate of Pay

Salary \$179,523 - \$224,404 per annum (Actual salary offered will be commensurate with education, experience and internal parity).

The Total Compensation Package includes Extended Health, Dental, Transit Pass and enrollment in the Public Service Pension Plan. Focus on your development through tuition reimbursement, training, and mentorship programs. Enjoy a variety of health and wellness programs, including access to gym facilities. Speak to us to know more about what we offer.

How to Apply

Please visit our [Career Page](#) to apply for this position.

INSTRUCTIONS: Please save your (1) cover letter, and your (2) resume as one PDF document prior to uploading your application on-line.

Closing Date: **Open until filled**

Please note that only those short listed will be contacted.

Having trouble applying? Please view the [System Requirements & FAQ's page](#).

If you have questions, please connect with us at jobs@translink.ca.

Equal Employment Opportunity

SkyTrain is committed to employment equity and building a diverse workforce, representative of the customers we serve and the many communities in the Metro Vancouver region. We welcome and encourage Indigenous applicants, people of colour, all genders, 2SLGBTQ+ and persons with disabilities to apply. Learn more about TransLink's commitment to equity, diversity and inclusion.

Accommodations are available on request for candidates taking part in all aspects of the selection process. For a confidential inquiry, simply email us at jobs@translink.ca.