



## Senior Planning Officer (110640)

<b>Employee Status:</b>	Contract
<b>Bargaining Unit:</b>	Non-Union
<b>Pay Range:</b>	\$87,879 - \$119,440
<b>Location:</b>	97 Front St W.
<b>Closing Date:</b>	16-Jul-2024

### ***Contract Up to 24 Months***

**Metrolinx** is connecting communities across the Greater Golden Horseshoe. Metrolinx operates GO Transit and UP Express, as well as the PRESTO fare payment system. We are also building new and improved rapid transit, including GO Expansion, Light Rail Transit routes, and major expansions to Toronto's subway system, to get people where they need to go, better, faster and easier. Metrolinx is an agency of the Government of Ontario.

At Metrolinx, equity, diversity and inclusion are essential to living our values of serving with passion, thinking forward and playing as a team.

Our Planning & Development office is seeking a Senior Planning Officer to conduct comprehensive strategic and technical transportation planning & analysis to develop plans for new transportation services and associated fleet, infrastructure and operational requirements, and optimize existing services in support of corporate business, market, service, and long-range planning objectives. This role will primarily lead planning studies and business cases to support the transition to zero-emissions bus technologies and related infrastructure.

### **What will I be doing?**

- Leading business case development for future service strategic plans, fleet and service-related infrastructure investments including zero-emissions bus technologies and related infrastructure.
- Project management of multi-disciplinary service planning and zero-emissions mobility projects, externally mandated projects, and other corporate programs.
- Providing comprehensive strategic and transit planning/analysis to develop plans for new, coordinated and optimized of services, in support of the Metrolinx's long-range planning objectives.
- Overseeing consultant assignments, negotiating fees, cost sharing agreements, approvals and contractual claims.
- Acting as a key point of contact and facilitator, liaising with stakeholders, municipal partners and provincial ministries on GO Transit service planning matters.
- Works with counterparts and senior management of other Metrolinx departments, transit agencies, provincial ministries, municipalities, private companies such as consultants and contractors and the public to facilitate the advancement and implementation of service and capital projects
- Represents Metrolinx at external agency meetings for transit service plans, business cases, transportation master plans, environmental assessments or other planning studies
- Supervises staff engaged in all stages of project management to develop and execute long-range and short-term bus and rail service planning and infrastructure plans

### **What Skills and Qualifications Do I Need?**

- Thorough knowledge of innovative and progressive transit planning processes and methodologies, including knowledge of government transportation direction, transportation policy analysis, and transportation data analysis and modeling.

- Demonstrated Project Management skills, with the ability to co-ordinate different complex projects under pressure, meeting schedule and budget commitments.
- Knowledge and practical experience with zero-emissions transit fleet/infrastructure projects would be considered a strong asset.
- Knowledge and sensitivity to the needs of transit operators including operations, funding and governance.
- Excellent analytical ability, oral/written communication competencies, and facilitation skills.
- Interpersonal and oral/written communication skills to edit and review consultant reports, design drawings, specifications, and contract documents, and to develop and deliver presentations to senior management and other stakeholders.
- Knowledge of the theories, principles and practices of transportation planning procedures, engineering and/or planning, specification writing, construction, contract and office administration,
- Project management and supervisory principles and practices to supervise project staff and coordinate multiple complex projects under pressure to meet schedule and budget commitments
- Analytical and negotiation skills and political acuity to present the corporate position in conditions that are frequently adversarial
- High level of mental concentration required for comprehensive proofreading, editing and design review of consultant reports, design drawings, specifications, and contract documents
- When visiting external sites, may be required to traverse rail corridors, undeveloped sites, construction sites or rough terrain and may be exposed to inclement weather

### **Don't Meet Every Requirement?**

If you're excited about working with Metrolinx but your past experience doesn't quite align with every qualification of this posting, we encourage you to apply. You just might be the right candidate for this or other roles. We are always looking for great talent to join our team.

We invite all interested individuals to apply and encourage applications from members of equity-deserving communities, including those who identify as Indigenous, Black, racialized, women, people with disabilities, and people with diverse gender identities, expressions and sexual orientations.

### **Accommodation:**

We value the unique skills and experiences each person brings to Metrolinx and are committed to creating and maintaining an inclusive and accessible environment. We are committed to the requirements of the Accessibility for Ontarians with Disabilities Act so if you require accommodation during the hiring process, please let our Recruitment team know by contacting us at: 416-202-5601 or email [hr.recruitment@metrolinx.com](mailto:hr.recruitment@metrolinx.com).

### **Application Process:**

All applicants must be legally entitled to work in Canada. Metrolinx will be using email to communicate with you for all job competitions. It is your responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence, we recommend that you check your email regularly. If no response is received, we will assume you are no longer interested in pursuing the opportunity. Please be advised that a Criminal Record Check may be required of the successful candidate. Should it be determined that any background information provided be misleading, inaccurate or incorrect, Metrolinx reserves the right to discontinue with the consideration of your application.

To apply for this position, please submit your resume online through the Current Opportunities page: [https://ehc.ca2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX\\_1/job/110640](https://ehc.ca2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/job/110640)

**We thank all applicants for their interest, however, only those selected for further consideration will be contacted.**

**WE ARE AN EQUITABLE AND INCLUSIVE EMPLOYER.**

**#LI-SC1**