

DURHAM REGION TRANSIT COMMISSION

Supervisor, Maintenance
(Regular Full-Time)

Job ID: 21292

Job Number: 16

Open: Feb 14, 2025 Close: Mar 07, 2025

Diversity, Equity and Inclusion Statement

The Region of Durham is committed to employment equity and is actively implementing measures to build and sustain an inclusive, barrier-free workplace that is reflective of the diverse residents it serves. We welcome applications from Indigenous Peoples, people from racialized communities, women, persons who live with disabilities, people from 2SLGBTQI+ communities and people with diverse identities.

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), accommodation will be provided throughout the recruitment process to applicants who live with disabilities.

Supervisor, Maintenance

Reporting to the Manager, Maintenance,

The incumbent will:

- Manage and supervise maintenance staff while ensuring provision of safe and clean buses for revenue service
- Supervise the overall repair and daily servicing of the bus fleet ensuring they meet service requirements
- Provide technical guidance and/or assistance to support quality assurance of repair work
- Assist the Manager, Maintenance in the overall operation of the garage through analysis of technical problems, planning and scheduling of work and maintenance of technical information
- Ensure all paperwork (e.g. repair orders and labour entries) are completed and processed in a timely manner
- Participate in labour relations issues including bargaining committee during negotiations and represent the Commission in grievance and arbitration hearings
- Ensure compliance with all applicable environmental and safety rules and regulations
- Liaise with the Parts & Inventory Manager regarding procurement of repair parts and materials

The successful applicant must possess:

- Graduation from a Technical Institution
- A valid Truck & Coach (310T) mechanic's certificate
- A valid class 'C' license with a 'Z' endorsement
- Demonstrated experience and the ability to successfully motivate and supervise people in a complex unionized industrial or automotive field
- Sound knowledge of applicable legislation and Durham Region Transit Commission Policies and Procedures (Municipal Act, Public Vehicle Operating License, Ontario Disabilities Act, Highway Traffic Act, Provincial Occupational Health & Safety Act, Collective Agreement application, Purchasing by-law and procedures etc.)
- Knowledge of quality control methods and file maintenance procedures
- High degree of analytical, planning, scheduling and organizational skills
- Excellent verbal and written skills
- A valid Automotive Repair (310S) mechanic's certificate would be an asset
- Pursuing other technical courses related to maintenance and Human Resources would be an asset

Management & Exempt Salary Grade 6

- Salary: \$102,093 to \$127,616 per annum

Conditions of Employment

Proof of education, qualifications and any other job bona fide requirements will be required prior to start date.

External Application Process

Come find a home where exciting and rewarding careers are balanced with your lifestyle. We thank all applicants; however, only those being considered will be contacted. Please apply online (www.durham.ca) no later than midnight (Eastern Standard Time) on the closing date indicated on the Job Posting.

The Region of Durham is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. If contacted for an employment opportunity and you require accommodation, or if this information is required in an accessible format, please contact us at: RecruitingHelp@durham.ca and a Recruiter will provide appropriate assistance pursuant to the Region's Accommodation and Accessibility policies. Please note that resumes should not be sent to RecruitingHelp@durham.ca.

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